



FAST FORWARD
Leadership Development Programme
PROGRAMME FEE: KSHS 450,000 + VAT

Schedule of Events 2011 (February to July)

1. INTRODUCING FAST FORWARD	
Venue:	Nairobi Serena Hotel
Date:	Friday 11 February 2011
Timing:	8.30 am - 5.00 pm
Includes:	All materials; lunch, refreshments
<i>An ice-breaking kick-off day with all members of the 2011 intake, to introduce the idea behind Fast Forward and its key concepts.</i>	

2. ONE-ON-ONE SESSIONS WITH THE PROGRAMME LEADER	
Venue:	Sunwords
Date:	February - March 2011
Timing:	2 hours per participant
Includes:	All materials
<i>A confidential session with the Programme Leader to set out your personal goals and learning needs from Fast Forward.</i>	

3. CORE FFWD MODULES	
Venue:	Serena Beach Hotel, Mombasa
Dates:	Monday, 28 March to Friday, 1 April 2011
Timing:	Monday lunchtime to Friday evening
Includes:	Flights, accommodation, all meals and materials
<i>The core FFWD modules will be covered here: understanding strategy; bonding with customers; inspiring and motivating employees; and getting things done.</i>	

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4. ONE-ON-ONE SESSIONS WITH THE PROGRAMME LEADER	
Venue:	Sunwords
Date:	May - June 2011
Timing:	2 hours per participant
Includes:	All materials
<i>A confidential session with the Programme Leader to gauge your learning and growth during Fast Forward and to set out a personal programme for ongoing development as a leader.</i>	

5. COMPANY VISITS	
Venue:	Various
Date:	To be confirmed
Timing:	2-4 hours per visit
Includes:	All materials and refreshments
<i>Field trips to some of Kenya's leading organisations, hosted by the CEO, to learn leadership lessons on the ground.</i>	

6. THE FAST FORWARD FINALE	
Venue:	Nairobi Serena Hotel
Date:	Friday 1 July 2011
Timing:	8.30 am to 7.00 pm
Includes:	All materials; tea/coffee and executive lunch
<i>A wrap-up session to summarise the key learnings from the programme, hold a special graduation ceremony, and introduce the FFWD Alumni Group.</i>	

A wide and carefully selected selection of reading and other course materials will be made available to you in advance of each Fast Forward session.

The programme fee includes all the disbursements shown in the events above. Participants must generally meet their own travel costs and incidental and personal expenses, except for the March core-module sessions in Mombasa, where a full conference package inclusive of flights and accommodation is included in the fee.

Fast Forward
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